

Troop 64

Grubmaster Reimbursement Worksheet

Patrol Name: _____ Campout: _____

Grubmaster: _____ Name on Check: _____

- Breakfast per Scout: \$4
- Lunch per Scout: \$4
- Dinner per Scout: \$5

Number of breakfasts: ___ * \$4 = \$ _____
Number of lunches: ___ * \$4 = \$ _____
Number of dinners: ___ * \$5 = \$ _____

Total for all meals: (add 3 columns): = \$ _____ * # Scouts: ___ = \$ _____

(This is the total amount *allowed* for reimbursement)

Total amount *requested* for reimbursement: \$ _____

NOTE: amount requested must NEVER exceed amount allowed.

Example:

Number of breakfasts 2 * \$4 = \$ 8 (per Scout)
Number of lunches 1 * \$4 = \$ 4 (per Scout)
Number of dinners 1 * \$5 = \$ 5 (per Scout)

Total for all meals: (add 3 columns): = \$ 17 * # Scouts: 5 = \$ 85

(This is the total amount *allowed* for reimbursement)

Total amount *requested* for reimbursement: \$ 82.27

NOTE: amount requested can NEVER exceed amount allowed!

Be sure to include receipts, staple them to back of this worksheet and deliver to Troop Treasurer. He will write a check to the person named above. Don't forget to check back with Treasurer at end of meeting to get your reimbursement check.